

GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE (GRASP)

GRASP Checklist – Version 1.3

Checklist Producer Group (Option 2)

Valid from: 1 July 2015

Mandatory from: 1 October 2015



HOW TO USE THIS CHECKLIST

This GRASP Checklist shall be used by assessors who are assessing the implementation of the GRASP Module. GRASP is the abbreviation for GLOBALG.A.P. Risk Assessment on Social Practice. After the assessment, the filled in checklist shall be uploaded to the GLOBALG.A.P. Database.

REQUIREMENTS FOR GRASP ASSESSORS

The GRASP Assessment can be conducted by GLOBALG.A.P. approved auditors/inspectors who successfully completed the GRASP online training and online test, and who are trained by the in-house trainer. In countries without a GRASP National Interpretation Guideline, the auditor/inspector who conducts the assessment must have additional qualifications: at least SA8000 Introduction & Basic Auditor Training Course (5-days) or a minimum of 5 social audits in agriculture (Fair Trade (FLO), SA8000, BSCI Primary Production). Please see further details in the GRASP General Rules.

REQUIREMENTS FOR PRODUCERS

GRASP is a voluntary add-on module and does not form part of the accredited GLOBALG.A.P. Certification. However it logically complements the GLOBALG.A.P. Standards (all sub-scopes) regarding issues of good social practice. Thus only producer/producer groups who are GLOBALG.A.P. certified or certified according to an equivalent benchmarked scheme/AMC (or in the process of achieving a certificate) can register for a GRASP Assessment.

HOW TO REPORT ON THE GRASP ASSESSMENT

Compliance to the control points is voluntary and has no influence on the GLOBALG.A.P. Certification. However, if a producer decides to conduct the assessment, the upload of the filled in checklist(s) to the GLOBALG.A.P. Database is mandatory. After the assessment, the producer and the assessor must sign the completed GRASP Checklist. The results of the assessment will then be visible through the GLOBALG.A.P. Database (proof of assessment).

For the checklist upload add only information without mentioning names, surnames or other personal data that clearly identifies a person. You can use instead of that the initials/other abbreviations, the position of the employee or internal codes/numbers assigned by the producer/company.

NATIONAL INTERPRETATION GUIDELINES

Legal requirements regarding the control points differ from country

to country (e.g. minimum wage, age of legal employment, working hours etc.). Legislation overwrites GRASP where relevant legislation is more demanding. Where there is no legislation (or legislation is not so strict), GRASP provides the minimum compliance criteria. National Interpretation Guidelines (available on the GLOBALG.A.P. website) make requirements transparent to producers and assessors. If producers are interested in a GRASP Assessment and there is so far no Interpretation Guideline for the respective country available, please contact the GLOBALG.A.P. Secretariat to follow the specific application procedure.

HOW TO FILL IN THE GRASP CHECKLIST

The GRASP control points are formulated in a complex way, often covering more than one aspect. In order to make the requirements clearly understandable, this checklist shall be used to assess each control point. Each control point is the base for several questions in the checklist that clearly define steps that must be taken to fulfill the Control Points and Compliance Criteria, and give an orientation to the assessor.

The answers allow to score every Control Point and Compliance Criteria on a scale to determine whether the producer is compliant or not.

For Option 1 producers and for the externally assessed producer group members: In the last column, the assessor is required to indicate compliance of each sub-point (Yes/No/non-applicable).

For Option 2 the assessor must:

1. Conduct an assessment of the square root of all producer group members (the assessor can use the checklist for individual producers).
2. Upload the external results summarized in the GRASP Option 2 Checklist.

For all control points evidence & remarks should be given and corrective actions must be listed.

Non-applicables shall only be given in exceptional cases and must always be explained in the remarks field.

ASSESSMENT TECHNIQUES: SUMMARY

For assessing social issues, a special sensitivity of the assessor is required. Please consider the following points when you assess the GRASP Module:

- Please prepare well for the GRASP Assessment. You must be


aware of up-to-date information regarding legal regulations, bargaining agreements, etc. The National Interpretation Guideline supports your preparation. Make sure that the person responsible for implementation of GRASP and the employees' representative(s) have received and read the National Interpretation Guideline. Please also read the Implementation Guideline/FAQs and give them to the person responsible for implementation of GRASP and the employees' representative(s).

- You don't necessarily need to stick to the order provided in the checklist, but proceed then according to the situation. It may be easier to start with rather "uncritical" issues and document checks and then move to the more sensitive topics.
- Especially during the interview with the employees' representative(s), make sure that he/she is in an environment where he/she can talk openly – without the management being present.
- Do give attention to setting a good atmosphere between you and the persons you talk to.
- Observe your non-verbal communication (facial expression, gestures, etc). Do not inspect the farm with a checklist in front of your face. For assessing the control points, it is crucial that you know them by heart.
- If you feel that you may not be told the truth, do not insist. Find other ways of clarifying the issue, by checking more documents, talking to a different person or simply by rephrasing your question at a later stage.

SUPPORTING ICONS

 Site Inspection  Question to the Employees' Representative

 Question to the Manager  Record Verification

 Question to the Person Responsible for the Implementation of GRASP - RGSP (former Responsible for Workers' Health, Safety and Welfare)

GRASP MASTER DATA

1. CERTIFICATE HOLDER REGISTRATION DATA									
Producer Group GGN/GLN:*			Registration N°:						
Company name:*			Address:*						
Telephone:*									
Email:			Fax:						
Assessment date:*			Contact person:*						
Previous assessment date(s):									
Does the producer group have any other external audits or certification covering social practices? If yes, which?									
Standard 1: Valid to:		Standard 2: Valid to:		Standard 3: Valid to:		Standard 4: Valid to:			
Has the Certification Body detected any significant breach of legal requirements concerning labor conditions?						<input type="checkbox"/> YES		<input type="checkbox"/> NO	
Has the Certification Body reported this finding to the local/national responsible and competent authority?						<input type="checkbox"/> YES		<input type="checkbox"/> NO	
Comments:									
Voluntary company description:									

	YEAR	20__	20__	20__	20__	20__
Total number of producer group members participating in GRASP:						
Total number of producer group members included in the GLOBALG.A.P. IFA Certificate:						
Total number of externally assessed GRASP producer group members:						

* Mandatory field

List the GLOBALG.A.P. Numbers (GGN) or Global Location Number (GLN) of the externally assessed GRASP producer group members:									

Are produce handling (PH) facilities included in the GRASP assessment?		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
	Is produce handling sub-contracted?	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
	Does the produce handling facility(ies) have any social standards implemented?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, which?	
		If yes:	Name of the PH company:		
			GGN/GLN of the PH company (if applicable):		

Name and location of the assessed PH Facilities:				
PH Facility 1			PH Facility 4	
PH Facility 2			PH Facility 5	
PH Facility 3			PH Facility 6	










Does the company subcontract any other activities?		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
If yes, which one?		Are the subcontracted activities included in the GRASP assessment?			
	<input type="checkbox"/> Pest and rodent control	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
	<input type="checkbox"/> Crop protection	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
	<input type="checkbox"/> Harvest	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
	<input type="checkbox"/> Others (please specify):	<input type="checkbox"/> YES	<input type="checkbox"/> NO		







2. STRUCTURE OF EMPLOYMENT										
Month(s) of peak season: (if applicable)							% of employees living in accommodation provided by the company (if applicable):			
Nationalities of employees										
Total number of employees	Local			Cross-Border Migrants			National Migrants			Total
	Permanent	Temporary	Agency	Permanent	Temporary	Agency	Permanent	Temporary	Agency	
in agricultural production										
in product handling facility(ies)										
Total										









3. PRESENCE DURING THE ASSESSMENT						
	SITE MANAGEMENT		PERSON RESPONSIBLE FOR THE IMPLEMENTATION OF GRASP		EMPLOYEES' REPRESENTATIVE	
Names ¹ :						
Present at the opening meeting?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Present at the assessment?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Present at the closing meeting?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO
OVERALL ASSESSMENT RESULT: <i>(Calculated automatically based on the results per sub-control point)</i>						
Assessment results reviewed with company management?	<input type="checkbox"/> YES	<input type="checkbox"/> NO				
Name of certification body:			Duration of the assessment:			
Name of assessor:			Date/Signature:			
Name of company management:			Date/Signature:			






















¹ Only mention the names if the persons have agreed to release their personal data to be uploaded with the checklist to the GLOBALG.A.P. Database








GRASP CHECKLIST




N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
EMPLOYEES' REPRESENTATIVE(S)					
1	<p>CP: Is there at least one employee or an employees' council to represent the interests of the staff to the management through regular meetings where labor issues are addressed?</p> <p>CC: Documentation demonstrates that an employees' representative(s) or an employees' council representing the interests of the employees to the management is elected or in exceptional cases nominated by all employees and recognized by the management. The election or nomination takes place in the ongoing year or production period and is communicated to all employees. This employees' representative(s) shall be aware of his/her/their role and rights and be able to discuss complaints and suggestions with the management. Meetings between employees' representative(s) and management occur at accurate frequency. The dialogue taking place in such meetings is duly documented. <i>If a producer group member has less than 5 employees, it is allowed to have an employees' representative at the level of the producer group.</i></p>				
1.1	The election/nomination procedure has been defined and communicated to all employees.	 			
1.2	Documentation shows that the election and the counting of votes were carried out fairly and openly. In case of representative(s) not elected but nominated, there is a document justifying why elections could not take place.				
1.3	The results of the election (name of employees' representative(s) or in case of council composition of the council) were communicated to all employees.	 			
1.4	The election/nomination has taken place in the ongoing year or production period. The representation is current (all elected/nominated person(s) according to the list still working for the company).				
1.5	The employees' representative(s) is/are recognized by the management and a job description clearly defines his/her/their role and rights. The employees' representative(s) is/are aware of his/her/their role and rights (in case of an employees' council, all members are interviewed).	 			
1.6	There is documentary evidence of regular meetings at accurate frequency between the employees' representative(s) and the management, where GRASP related issues are addressed.				
COMPLIANCE LEVEL CONTROL POINT 1: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					




N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
COMPLAINT PROCEDURE					
2	<p>CP: Is there a complaint and suggestion procedure available and implemented in the company through which employees can make a complaint or suggestion?</p> <p>CC: A complaint and suggestion procedure appropriate to the size of the company exists. The employees are regularly informed about its existence, complaints and suggestions can be made without being penalized and are discussed in meetings between the employees' representative(s) and the management. The procedure specifies a timeframe to answer complaints and suggestions and take corrective actions. Complaints, suggestions and their follow-up from the last 24 months are documented.</p>				
2.1	A documented complaint and suggestion procedure is available, appropriate to the size of the company.				
2.2	Employees are regularly and actively informed about the complaint and suggestion procedure.				
2.3	The procedure states clearly that employees will not be penalized for filing complaints or suggestions.				
2.4	Complaints and suggestions are discussed in meetings between the employees' representative(s) and the management.				
2.5	The procedure sets a timeframe to resolve complaints and suggestions (e.g. during the next month).				
2.6	The complaints, suggestions and their follow-up are documented and available for the last 24 months.				
COMPLIANCE LEVEL CONTROL POINT 2: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					



N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
SELF-DECLARATION ON GOOD SOCIAL PRACTICES					
3	<p>CP: Has a self-declaration on good social practice regarding human rights been signed by the management and the employees' representative(s) and has this been communicated to the employees?</p> <p>CC: The management and the employees' representative(s) have signed, displayed and put in practice a self-declaration assuring good social practice and human rights of all employees. This declaration contains at least the commitment to the ILO core labor conventions (ILO Conventions: 111 on discrimination, 138 and 182 on minimum age and child labor, 29 and 105 on forced labor, 87 on freedom of association, 98 on the right to organize and collective bargaining, 100 on equal remuneration and 99 on minimum wage) and transparent and non-discriminative hiring procedures and the complaint procedure. The self-declaration states that the employees' representative(s) can file complaints without personal sanctions. The employees have been informed about the self-declaration and it is revised at least every 3 years or whenever necessary.</p>				
3.1	The declaration is complete and contains at least all points referred to ILO core labor conventions.				
3.2	The declaration has been signed by the management and by the employees' representative(s).				
3.3	The declaration is actively communicated to the employees (e.g. displayed on the production site/in the handling unit/management office or attached to the working contract, information at meetings etc.).	 			
3.4	The management, the responsible person for the implementation of GRASP and the employees' representative(s) know the content of the declaration and confirm that it is put into practice.				
3.5	It is stated that the employees' representative(s) can file complaints without personal sanctions.				
3.6	The declaration is checked and revised at least every 3 years or whenever necessary.	 			
COMPLIANCE LEVEL CONTROL POINT 3: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					










N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
ACCESS TO NATIONAL LABOUR REGULATIONS					
4	<p>CP: Do the person responsible for the implementation of GRASP (RGSP) and the employees' representative(s) have knowledge of or access to recent national labor regulations?</p> <p>CC: The person responsible for implementation of GRASP (RGSP) and the employees' representative(s) have knowledge of or access to national labor regulations, such as gross and minimum wages, working hours, trade union membership, anti-discrimination, child labor, labor contracts, holiday and maternity leave. Both the RGSP and the employees' representative(s) know the essential points of working conditions in agriculture as formulated in the applicable GRASP National Interpretation Guidelines.</p>				
4.1	The RGSP provides the employees' representative(s) with the valid labor regulations (e.g. the GRASP National Interpretation Guidelines).	  			
4.2	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on gross and minimum wages and deductions from wages.	  			
4.3	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on working hours.	  			
4.4	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on freedom of association and right to collective bargaining.	  			
4.5	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on anti-discrimination.	  			
4.6	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on child labor and minimum age of working.	  			
4.7	RGSP and employees' representative(s) have knowledge about or access to the valid labor regulations on holiday and maternity leave.	  			
COMPLIANCE LEVEL CONTROL POINT 4: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					










N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
WORKING CONTRACTS					
5	<p>CP: Can valid copies of working contracts be shown for the employees? Are the working contracts compliant with applicable legislation and/or collective bargaining agreements and do they indicate at least full names, nationality, a job description, date of birth, date of entry, the regular working time, wage and the period of employment? Have they been signed by both the employee and the employer?</p> <p>CC: For every employee, a contract can be shown to the assessor on request on a sample basis. The contracts correspond with the applicable legislation and/or collective bargaining agreements. Both the employees as well as the employer have signed them. Records contain at least full names, nationality, a job description, date of birth, date of entry, the regular working time, wage and the period of employment (e.g. permanent, period or day laborer etc.) and for non-national employees their legal status and working permit. The contract does not show contradiction to the self-declaration on good social practices. Records of the employees must be accessible for at least 24 months.</p>				
5.1	Random checks show availability of written contracts for all employees signed by both parties.				
5.2	There is evidence that the employees have the correct contract according to national legislation and/or collective bargaining agreements (as stipulated in the applicable GRASP National Interpretation Guideline).				
5.3	The working contracts include at least basic information on the employee's name, date of birth and nationality according to the applicable GRASP National Interpretation Guideline.				
5.4	The working contracts or attachments to the contracts include basic information on the contract period (e.g. permanent, period or day laborer etc.), the wage, working hours, breaks, and a basic job description.				
5.5	In the contract, there is no contradiction to the self-declaration on good social practice.				
5.6	If non-national employees are working for the company, records indicate their legal status for being employed by the company. A respective working permit is available.				
5.7	Records of the employees must be accessible for at least 24 months.				
COMPLIANCE LEVEL CONTROL POINT 5: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					








N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
PAYSLIPS					
6	<p>CP: Is there documented evidence indicating regular payment of salaries corresponding to the contract clause?</p> <p>CC: The employer shows adequate documentation of the regular salary transfer (e.g. employee's signature on pay slip, bank transfer). Employees sign or receive copies of pay slips/pay register that make the payment transparent and comprehensible for them. Regular payment of the employees during the last 24 months is documented.</p>				
6.1	Documented evidence that the payment is made in defined intervals (e.g. pay slips or pay registers) is available for the employees (random checks).				
6.2	Pay slips or pay registers indicate that payments are made in accordance with the working contracts (e.g. employee's signature on pay slips, bank transfer etc.).				
6.3	The records of payments are kept for at least 24 months.				
COMPLIANCE LEVEL CONTROL POINT 6: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
WAGES					
7	<p>CP: Do pay slips/pay registers indicate the conformity of payment with at least legal regulations and/or collective bargaining agreements?</p> <p>CC: Wages and overtime payment documented on the pay slips/pay registers indicate compliance with legal regulations (minimum wages) and/or collective bargaining agreements as specified in the GRASP National Interpretation Guideline. If payment is calculated per unit, employees shall be able to gain at least the legal minimum wage (on average) within regular working hours.</p>				
7.1	Pay slips or pay registers give clear indication on the number of compensated working time or harvested amount including overtime (hours/days).				
7.2	Wages and overtime payments as shown in the records are according to the contracts and indicate compliance with national labor regulations (minimum wages), and/or collective bargaining agreements as specified in the GRASP National Interpretation Guideline.				
7.3	Independently from the calculation unit, pay slips/pay registers document that employees gain in average at least the legal minimum wage within regular working times (especially check when piece-rate is implemented). If there are deductions from salaries and employees are being paid below minimum wage, the deductions must be justified in writing.				
COMPLIANCE LEVEL CONTROL POINT 7: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					









N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
NON-EMPLOYMENT OF MINORS					
8	<p>CP: Do records indicate that no minors are employed at the company?</p> <p>CC: Records indicate compliance with national legislation regarding minimum age of employment. If not covered by national legislation, children below the age of 15 are not employed. If children—as core family members—are working at the company, they are not engaged in work that is dangerous to their health and safety, jeopardizes their development, or prevents them from finishing their compulsory school education.</p>				
8.1	Dates of birth on the records show that no employee is aged below the legal minimum age of employment or, if not specified in the GRASP National Interpretation Guideline, under the age of 15.				
8.2	If children – as core family members – are working at the company, they are not engaged in work that is dangerous to their health and safety (according to the applicable IFA All Farm Base Module), that jeopardizes their development or prevents them from finishing their compulsory school education.				
COMPLIANCE LEVEL CONTROL POINT 8: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
ACCESS TO COMPULSORY SCHOOL EDUCATION					
9	<p>CP: Do the children of employees living on the company's production/handling sites have access to compulsory school education?</p> <p>CC: There is documented evidence that children of employees at compulsory schooling age (according to national legislation) living on the company's production/handling sites have access to compulsory school education, either through provided transport to a public school or through on-site schooling.</p>				
9.1	There is a list of all children in the age of compulsory schooling age living on the company's production/handling sites, with sufficient indications on name, name of parents, date of birth, school attendance, etc. Children of management may be excluded.				
9.2	There is evidence of transport facilities if children cannot reach school within acceptable walking distance (half an hour walking or according to GRASP National Interpretation Guideline).	   			
9.3	There is evidence of an on-site schooling system when access to schools is not available.	   			
COMPLIANCE LEVEL CONTROL POINT 9: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
TIME RECORDING SYSTEM					
10	<p>CP: Is there a time recording system that shows daily working time and overtime on a daily basis for the employees?</p> <p>CC: There is a time recording system implemented appropriate to the size of the company that makes working hours and overtime transparent for both employees and employer on a daily basis. Working times of the employees during the last 24 months are documented. Records are regularly approved by the employees and accessible for the employees' representative(s).</p>				
10.1	A time recording system is implemented, appropriate to the size of the company (e.g. time record sheet, check clock, electronic cards, etc.).	 			
10.2	The records indicate the regular working time for employees on a daily basis.				
10.3	The records indicate the overtime hours as defined by contracts per legislation for all employees on a daily basis.				
10.4	The records indicate the breaks/festive days for the employees (on a daily basis).				
10.5	The working records are regularly approved by the employees (e.g. regularly signed record sheet, checking clock).				
10.6	Access to these records is provided to the employees' representative(s).	 			
10.7	The records are kept for at least 24 months.				
COMPLIANCE LEVEL CONTROL POINT 10: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
WORKING HOURS & BREAKS					
11	<p>CP: Do working hours and breaks documented in the time records comply with applicable legislation and/or collective bargaining agreements?</p> <p>CC: Documented working hours, breaks and rest days are in line with applicable legislation and/or collective bargaining agreements. If not regulated more strictly by legislation, records indicate that regular weekly working hours do not exceed a maximum of 48 hours. During peak season (harvest), weekly working time does not exceed a maximum of 60 hours. Rest breaks/days are also guaranteed during peak season.</p>				
11.1	Information on valid labor regulation and/or collective bargaining agreements regarding working hours and breaks is available (e.g. in the GRASP National Interpretation Guideline).	 			
11.2	Working hours including overtime as shown in the records indicate compliance with legal regulations and/or collective bargaining agreements.				
11.3	Rest breaks/days as shown in the records indicate compliance with national regulations and/or bargaining agreements.				
11.4	If not regulated more strictly by applicable legislation, regular weekly working time does not exceed 48 hours. During peak season (harvest), weekly working time does not exceed 60 hours.	 			
11.5	The records indicate that rest breaks/days are also guaranteed during peak season.				
COMPLIANCE LEVEL CONTROL POINT 11: <i>(Calculated automatically based on the results per sub-control point)</i>					
Evidence/Remarks:					
Corrective Actions:					

ONLY APPLICABLE FOR PRODUCER GROUPS

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE Y N N/A		
INTEGRATION INTO QMS					
QMS	<p>CP: Does the assessment of the Quality Management System (QMS) of the producer group show evidence of the correct implementation of GRASP for all participating producer group members?</p> <p>CC: The assessment of the Quality Management System of the producer group demonstrates that GRASP is correctly implemented and internally assessed. Non-compliances are identified and corrective actions are taken to enable compliance of all participating producer group members.</p>				
QMS1	The implementation of GRASP is included in the Quality Management System of the producer group, based on the respective part of the GLOBALG.A.P. General Regulations for Producer Group Certification.				
QMS2	There is a system in place to regularly inform and train key staff on GRASP related issues.	 			
QMS3	All steps taken in the frame of the QMS to implement GRASP among all participating producer group members are documented.				
QMS4	There is evidence that the producer group fosters compliance of all participating producer group members with the GRASP requirements and assesses the progresses and problems complying with GRASP every year.				
QMS5	A register is maintained of all GLOBALG.A.P. producers implementing GRASP. It contains for every producer group member the internal assessment date as well as the compliance level reached, all non-compliances detected in internal and external assessments and corrective actions given to non-compliances.				
QMS6	There is a procedure to implement corrective actions from previous internal assessments.				
QMS7	The internal producer group inspector is qualified according to the GRASP General Rules.				
COMPLIANCE LEVEL CONTROL POINT QMS: <i>(Calculated automatically based on the results per sub-control point)</i>		<input type="checkbox"/> Fully compliant <input type="checkbox"/> Not compliant			
Evidence/Remarks:					
Corrective Actions:					

RECOMMENDATIONS FOR GOOD PRACTICE

N°	CONTROL POINT & COMPLIANCE CRITERIA
ADDITIONAL SOCIAL BENEFITS	
R1	What other forms of social benefit does the company offer to employees, their families and/or the community? Please specify (incentives for good and safe working performance, bonus payment, support of professional development, social benefits, child care, improvement of social surroundings etc.).
Evidence/Remarks:	